

The Corporation's policy concerning attendance at meetings of the Corporation and its committees is set out in paragraph 19 and paragraph 35 of the Corporation's Standing Orders:

Extracts from the Corporation's Standing Orders:

Public Access to Meetings of the Corporation, Attendance of Non-Members and Access to Information

- 19.1 Subject to the provisions of clause 16 of the Instrument of Government, meetings of the Corporation shall be attended, in addition to members, by the Deputy Principal, the Director of Finance and Administration and the Clerk to the Corporation and by such other persons as the Corporation may from time to time invite. Such persons shall withdraw from any part of a meeting upon being required to do so by the Corporation.
- 19.2 The policy of the Corporation with regard to access to information is set out in Appendix 9 of *the Corporation's Standing Orders*.

Attendance at Committee Meetings

- 35.1 Meetings of a committee shall be attended by the members and clerk to the committee together with the officers of the college and other persons specified in paragraph 35.2 below. A member of the Corporation who is not a member of a committee may attend its meetings as an observer and speak (if invited to do so by the Chair of the meeting). No other persons shall be entitled to attend meetings of a committee unless invited by the committee.

- 35.2 Meetings of committees shall be attended by officers of the college and other persons as follows:

Audit Committee: Director of Finance and Administration; Deputy Director of Finance; Internal Auditors. The Principal and other members of staff shall attend meetings of the Committee if requested to do so. External Auditors shall have the right to attend any meeting of the Committee. The Committee shall be entitled at any time to exclude any or all participants and observers

Finance Committee: Deputy Principal; Director of Finance and Administration; Deputy Director of Finance. Other members of staff shall attend on request.

Organisational Development Committee: Director of Organisational Development. Other members of staff shall attend on request.

Quality and Standards Committee: Deputy Principal; Director of Quality;. Other members of staff shall attend on request.

Remuneration Committee: Principal.

Such officers and/or persons shall withdraw from any part of any committee meeting when requested to do so by the committee