

**SOUTH CHESHIRE COLLEGE**

**AUDIT COMMITTEE MEETING**

**THURSDAY 8 OCTOBER 2009**

**xxx TRAINING SESSION WITH BENTLEY JENNISON : 6.00pm to 6.30 PM xxx**

**AUDIT COMMITTEE BUSINESS : 6.30pm onwards**

**VENUE – EDLESTON ROAD**

**AGENDA**

			<u>Committee Role:</u>	<u>Decision:</u>
1 & 2	Apologies for Absence and Declarations of Interest **			Note
3	Minutes of Last Meeting (18 June 2009) and Matters Arising ** <ul style="list-style-type: none"><li>• Min No: A16/09 – Internal Audit Strategy &amp; Operational Plan 2009/10</li></ul>	EDJ BJ		Approve Receive & recommend
4	Internal Audit Outstanding 2008/09 assignment reports **: <ul style="list-style-type: none"><li>• Learner Number Systems</li><li>• Capital Projects</li><li>• Data Security</li></ul>	BJ	Monitoring	Receive
5	Annual Report : Internal Audit 2008/09 **	BJ	Monitoring	Receive
6	Internal Audit : Monitoring of Outstanding Recommendations **	EDJ	Monitoring	Receive
7	Timely Submissions of Funding Returns to LSC **	GB	Monitoring	Receive
8	Financial Statements Audit: Arrangements for Annual Accounts Audit 08/09 **	GB	Monitoring	Receive
9	Annual Report : Value for Money 08/09 **	GB	Review	Receive & recommend
10	Annual Report: Fraud Policy & Response Plan 08/09 **	GB	Review	Receive & recommend
11	Audit Committee Annual Report & Governance Self Assessment 08/09 (DRAFT) **	EDJ	Review	
12	Risk Management 2009/10 Update **	EDJ	Monitoring	Receive
13	Confidential Business **	EDJ	Monitoring	Receive
14	Performance Monitoring: Internal Auditors **	GB	Monitoring	
15	Any Other Business & Dates of Meetings	EDJ	Planning	Note

\*\* Indicates papers enclosed      ++ Indicates papers to follow

**MEMBERS ARE REMINDED:**

1. THAT THEY SHOULD DECLARE TO THE MEETING ANY INTEREST WHICH THEY MAY HAVE IN ANY OF THE ABOVE BUSINESS AND NOT TAKE PART IN THE MEETING WHILE ANY BUSINESS IN WHICH THEY MAY HAVE AN INTEREST IS UNDER CONSIDERATION
2. THAT THEY SHOULD REGISTER IN THE REGISTER OF INTERESTS ANY INTEREST WHICH THEY MAY HAVE ACQUIRED SINCE LAST UPDATING THE REGISTER. THE CLERK HAS THE REGISTER AVAILABLE FOR INSPECTION AT THE MEETING.
3. OF THE COMMITTEE'S TERMS OF REFERENCE, SET OUT OVERLEAF