

SOUTH CHESHIRE COLLEGE**AUDIT COMMITTEE MEETING****THURSDAY 9 OCTOBER 2008****xxx TRAINING SESSION WITH BENTLEY JENNISON : 4.00pm to 4.30 PM xxx****AUDIT COMMITTEE BUSINESS : 4.30pm onwards****VENUE – XXXXXXXX****AGENDA**

			<u>Committee Role:</u>	<u>Decision:</u>
1 & 2	Apologies for Absence and Declarations of Interest **			Note
3	Minutes of Last Meeting (3 July 2008) and Matters Arising ** <ul style="list-style-type: none"> • Min No 20/08 : Revised Plan- Internal Audit 2008/09** • Min No: 23/08: Internal Audit – Competitive Tender Process** 	EDJ BJ GB		Approve
4	Internal Audit Outstanding 2007/08 assignment reports **: <ul style="list-style-type: none"> •Franchise Checks •Follow-up 	BJ	Monitoring	Receive
5	Annual Report : Internal Audit 2007/08 **	BJ	Monitoring	Receive
6	Internal Audit : Monitoring of Outstanding Recommendations **	EDJ	Monitoring	Receive
7	Timely Submissions of Funding Returns to LSC **	GB	Monitoring	Receive
8	Financial Statements Audit: Arrangements for Annual Accounts Audit 07/08 **	GB	Monitoring	Receive
9	Annual Report : Value for Money 07/08 **	GB	Review	Receive & recommend
10	Annual Report: Fraud Policy (SCCPOL 29) & Response Plan 07/08 **	GB	Review	Receive & recommend
11	Policies SCCPOL23 – Whistleblowing Policy SCCPOL033 – Freedom of Information – Dealing with requests procedure	EDJ GB	Review	Receive & recommend
12	Audit Committee Annual Report & Governance Self Assessment 07/08 **	EDJ	Review	
13	Risk Management 2008/09 Update **	EDJ	Monitoring	Receive
14	Confidential Business **	EDJ	Monitoring	Receive
15	Performance Monitoring: Internal Auditors **	GB	Monitoring	
16	Any Other Business & Dates of Meetings	EDJ	Planning	Note

** Indicates papers enclosed

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Indicates papers to follow

MEMBERS ARE REMINDED:

1. THAT THEY SHOULD DECLARE TO THE MEETING ANY INTEREST WHICH THEY MAY HAVE IN ANY OF THE ABOVE BUSINESS AND NOT TAKE PART IN THE MEETING WHILE ANY BUSINESS IN WHICH THEY MAY HAVE AN INTEREST IS UNDER CONSIDERATION
2. THAT THEY SHOULD REGISTER IN THE REGISTER OF INTERESTS ANY INTEREST WHICH THEY MAY HAVE ACQUIRED SINCE LAST UPDATING THE REGISTER. THE CLERK HAS THE REGISTER AVAILABLE FOR INSPECTION AT THE MEETING.
3. OF THE COMMITTEE'S TERMS OF REFERENCE, SET OUT OVERLEAF