

SOUTH CHESHIRE COLLEGE

AUDIT COMMITTEE MEETING

THURSDAY 28 JUNE 2007

xxx TRAINING SESSION WITH BENTLEY JENNISON : 4.00pm to 4.30 PM xxx

AUDIT COMMITTEE BUSINESS : 4.30pm onwards

VENUE – TRAINING RESTAURANT, TOWER BLOCK

AGENDA

			<u>Committee Role:</u>	<u>Decision:</u>
1	Apologies for Absence			Note
2	Declarations of Interest			Note
3	Minutes of Last Meeting (8 March 2007) and Matters Arising **			Approve
4	Internal Audit Progress ** including the following assignment reports: <ul style="list-style-type: none">• Financial Management – Operational• Learner Number Systems• Financial Controls with Catering	BJ	Monitoring	Receive
5	Monitoring of Outstanding Recommendations **	EDJ	Monitoring	Receive
6	Internal Audit Strategy 2007/08 **	BJ	Strategic	Decide – recommend to Corporation Board
7	Timely Submissions of Funding Returns to LSC **	GB	Monitoring	Receive
8	Arrangements for Financial Statements 06/07 and Completion of Regularity Audit 06/07 **	GB	Monitoring	Receive
9	Committee Self Assessment **	EDJ	Review	
10	Risk Management 2006/7 update ** 2007/8	EDJ	Monitoring	Receive
11	Confidential Business **	EDJ	Monitoring	Receive
12	Dates of Meetings	EDJ	Planning	Note
13	Any Other Business			

** Indicates papers enclosed ++ Indicates papers to follow

MEMBERS ARE REMINDED:

1. THAT THEY SHOULD DECLARE TO THE MEETING ANY INTEREST WHICH THEY MAY HAVE IN ANY OF THE ABOVE BUSINESS AND NOT TAKE PART IN THE MEETING WHILE ANY BUSINESS IN WHICH THEY MAY HAVE AN INTEREST IS UNDER CONSIDERATION
2. THAT THEY SHOULD REGISTER IN THE REGISTER OF INTERESTS ANY INTEREST WHICH THEY MAY HAVE ACQUIRED SINCE LAST UPDATING THE REGISTER. THE CLERK HAS THE REGISTER AVAILABLE FOR INSPECTION AT THE MEETING.
3. OF THE COMMITTEE'S TERMS OF REFERENCE, SET OUT OVERLEAF